



INVENTORY FORM FOR THE 2020 12x12

Send questions to: diaaartexhibit@gmail.com

PLEASE PRINT + PROVIDE BEST PHONE, EMAIL, ADDRESS

Name	Phone
Address (for checks!)	Email

PLEASE PRINT + PROVIDE ALL INFORMATION BELOW		GALLERY PROVIDED INFORMATION
#	ARTIST PROVIDED INFORMATION	
#	Title: Medium: Size: H W D Does it hang on the wall? YES NO Want to be in Online Gallery? YES NO Did/Will you send Photos? YES NO Will you deliver or send work to the Main St Gallery? DELIVER SEND NO	<i>Date Received in Gallery:</i> <i>Date Returned or Sold:</i> <i>Sales Receipt #:</i> <i>USPS Tracking #</i>
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7/4/2020 final/sf

PHOTO SUBMISSION: To be in the Online Gallery, either name your photo file this way: **lastname.firstname-title.jpg**, or if you are sending the image directly from your phone, **provide your name and the title of your work in the body of the email** – we need to be able to associate the title with the photo when you send it. Send to diaaartexhibit@gmail.com. **Photos should be high resolution and sent “actual size”.**

INVENTORY FORM SUBMISSION: Name this form: **lastname.firstname-12x12inventory1** (or 2 or 3) – send pdf, jpg or paper **by July 19**.
Two ways to submit: (1) photograph/scan and **submit as email attachment**, OR (2) download, print, fill in and **send to PO Box 634 Deer Isle ME 04627 (receipt by July 19)**.